

Academy Medical Centre Patient Participation Group

Notes of meeting held on Tuesday 15th January 2019

- 1. Welcome** – Chairperson Libby welcomed members to the meeting.
Apologies were received from – Michael Aiton, Braden Davey, Ashley MacGregor, Muriel Fairley and Mary Hardie.
- 2. Notes of meeting held on Tuesday 11th December 2018** – were read and approved.
- 3. Matters arising from the notes not on the agenda** – (a) PPG patient survey – the cover sheet has been circulated and approved. Now ready to be circulated to patients via the web site and in the practice. (b) Voices workshop – after discussion it was agreed to leave meantime, however members thought that an update on the current position of health and social care locally would be useful.
- 4. Finance report** – Libby reported that the balance of account stands at £268.14p. In addition we have recently sold a painting from the gallery, our percentage of the sale will be added to the account.
- 5. Service delivery and practice update** – Diane reported that there is a new Aural (Ear) Care Clinic, which is a self-referral service; available throughout Angus information/ leaflets are available in the practice and on the web site. In response to comments from patients the drop-in physiotherapy service is changing to an appointment system, available to book 48 hours in advance. The behavioral psychology service is currently being reviewed which may result in a gap in the service. The new chairs have arrived for the practice waiting room a mixture of bench and individual chairs.
- 6. PPG year planning** – Libby is keen for members' views on projects that we could work on this year. It was agreed to invite Rhona Guild to our next meeting to establish what priorities Angus health and social care have for the year.
- 7. Review of patient information leaflets** – it was agreed to circulate the first six information leaflets to members all comments or suggestions to Diane.
- 8. PPG committee and volunteer recruitment** - Members were reminded that we are always looking to enhance our committee membership through the web site or by word of mouth. In addition we are currently only able to cover the information desk two mornings a week, we are looking for interested patients who can spare a couple of hours per week to man the information desk and assist with the self-test pod.
- 9. Publicity and practice web site** – members are asked to look at the practice web site frequently and note any items that are out of date or are incorrect. All comments/changes to Diane .
- 10 AOCB – PPG wifi** – members were reminded that the password for the PPG wifi is the talk talk password not the nhs one.
- 11 Date of next meeting Tuesday 12th February, 2019 at 5.30pm**