

## **Academy Medical Centre Patient Participation Group**

### **Notes of meeting held on Tuesday 1<sup>st</sup> October, 2019**

- 1. Welcome** – Chairperson Libby welcomed members to the meeting; Diane Meek and Ashley McGregor were in attendance from the practice.  
**Apologies** – were received from Gordon Peterkin, Allan Barker, Linda Spence and Molly Anderson.
- 2. Notes of meeting held on 13<sup>th</sup> August 2019** – were read and approved
- 3. Matters arising from the notes not on the agenda** – none
- 4. Finance report** – a small rebate was received from Plusnet for an overpayment of direct debit at the end of contract, the balance of account stands at £288.78p
- 5. Service delivery and practice update** – the practice is currently applying for funding for the Health Psychology service and currently advertising to fill the vacancy for the Mental Health nurse service. The practice staff held a McMillan lunch instead of coffee morning and raised a total of £120 to date for the charity.
- 6. Flu Clinics at Whitehills Hospital** – Diane reported that the initial soft start session had gone very well for all three practices. It was well organized and patients were being vaccinated quickly. There are plenty sessions in the program for patients of all three practices including evening and catch-up sessions.
- 7. Health campaign calendar** – The draft calendar has been compiled for 2020, members were happy with the content.
- 8. Young persons engagement** – Ashley was pleased to report that there has been some progress made and a meeting has been arranged between Forfar Academy staff, Ravenswood PPG, Academy PPG, VAA and Scottish Health Council.
- 9. Committee member's succession recruitment** – Libby has indicated that she wishes to stand down as Chairperson at the annual review meeting and will not be available for re-election, but will remain as a committee member.
- 10 Publicity and practice website** – nothing to report
- 11 AOCB** – Members were reminded that the accounts will required to be verified in advance of the annual review meeting, and the terms of reference will be reviewed at the November meeting.  
**Change of Social Prescriber title** - Ashley gave members a list of suggested titles for her new role to consider.
- 12 Date of next meeting Tuesday 12<sup>th</sup> November, 2019 at 5.30pm**