

Academy Medical Centre Patient Participation Group

Notes of Meeting Held on Tuesday 10th October, 2023 at 4.30pm

Chairperson – Alan Barker

Notetaker – Anne Watt

1. Welcome – Nazaneen Mohammed and Ashley McGregor was in attendance from the practice staff.

Apologies – Muriel Fairley

2. Notes of meeting held on 12th September 2023 – were read and approved.

3. Matters arising from the notes not on the agenda –

Hanging of artwork – patients will need to donate the artwork to the practice.

Self-test room -no update.

Chair(s) outside practice – Cannot go forward with this yet. Authorisation required from owners of the building. Risk assessment required. Make initial contact with Men's Shed (AW)

4. Treasurers report – the balance of account stands at £409.73p

5. Service delivery and practice update – Ashley McGregor will shortly be leaving the practice and will be moving to the post of Health Development Officer in Mental Health and Wellbeing. She was warmly thanked for all her input and help within the PPG, and will be greatly missed.

6. Health campaign calendar – Topics are men's cancer, lung cancer and COPD awareness.

7. Publicity and practice website – Error noted on practice web-site – Topic of self referrals has the wrong contact e-mail address.

Practice Newsletter currently being done by Ashley, but will be continued.

Rebecca will be the point of contact for edits on the practice website

There are still some photos missing on the noticeboard.

Question re information about locums on the website – it was felt that there were too many changes to keep this up to date.

8. AOCB – Christmas Boxes. – it is not known yet who will be the contact person for this – the system would be as before.

9. Chair for next meeting – Anne Watt

Notetaker – Marion Fenwick

10 Date of next meeting Tuesday 12th December, 2023 at 4.30pm