



Patients Participation Group

Meeting held on 14th May 2024 at 16:30hrs (4:30pm)

Chairperson: Libby Souter

Note taker - Angela Turner

1. a). In attendance: Anne Watt, Libby Souter, Allan Barker, Angela Turner and Nazaneen Mohammed. b).
Apologies from Marion Fenwick and Muriel Fairley
2. Nazaneen to do a final check of notes from meeting held on 9th April 2024, and send to Rebecca who will add to the AMC website.
3. No matters arising from 9th April meeting agenda
4. a). Finance report. No changes, the amount stands at £415.16.
5. b).Teressa Forbes has been accepted by the bank as a secondary signatory for the account.
6. Information desk. Starting to get some enquiries. Posters on boards in the waiting room have been changed to reflect the current health campaigns. Leaflets on smoking and mental health were popular.
7. Next month's health campaigns: Deaf awareness, Carers and Falls. Few posters for these campaigns. Libby will send images to Angela for her to enlarge for

June displays. PPG members to send Nazaneen information to go on the website.

8. Service delivery and practice update. Nazaneen spoke about now being able to make changes to the portal. The hope is to get information on the screen in the waiting area.
9. Publicity and practice website. a).The practice is now part of Share, so information will be put on the information desk for patients, added to website and Nazaneen will ask Rebecca to put it on social media sites. b). Other leaflet information discussed for the PPG members to review prior to the possibility of adding to the information desk. c). Link to AMC website not working when sending a photo of ailment to GP. Nazaneen will check this out.
10. Chairperson Anne and note taker Allan for the next meeting on 11th June 2024
11. AOCB a). Allan and Angela need their photos added to the PPG board in waiting room. Nazaneen will talk to Clinicians about adding their photos to the empty display board (on the wall in the foyer).
b). The free sanitary products need to be added to all the toilets in the centre. Allan will find out if free condoms are given at other practices. Nazaneen will check with Partners if this is something we can add in the toilets.
c). Libby will contact patient interested in joining the PPG.

d). Discussed PPG mailbox, workshops and possible podcasts linked to AMC website.

12. Date of next meeting 11th June 2024